

Connecticut Women of the United Church of Christ records, 1928-2020. RG5477

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Congregational Library & Archives

14 Beacon Street Suite 200 Boston, MA 02108 Business Number: 617-523-0470

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URL: http://www.CongregationalLibrary.org

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Summary Information

Repository: Congregational Library & Archives

Creator: Connecticut Fellowship of Congregational-Christian Women

Creator: Connecticut Women of the United Church of Christ

Creator: Council of Congregational-Christian Women of Connecticut

Creator: Fellowship of Congregational-Christian Women of Connecticut

Creator: Southern New England United Church of Christ Women's

Connection

Creator: Women's Fellowship of the Connecticut Conference of the

United Church of Christ

Title: Connecticut Women of the United Church of Christ records,

1928-2020.

ID: RG5477

Date [inclusive]: 1928-2020

Description:

11.22 Cubic Feet (10 boxes)

Language of the

Material:

Physical

English.

Abstract: The Council of Congregational Women of Connecticut was

organized on October 2, 1928. The organization changed names numerous times over the course of its history but on May 13, 1997, became the Connecticut Women of the United Church of Christ. From the time of the organization's founding in 1928, it divided itself into districts representing four geographical regions in Connecticut: the Eastern district, the Hartford district, the Litchfield district, and a fourth district called the New Haven district until 1973 when its name was changed to the Southwestern district. To communicate with and guide its members, the group has maintained an active program of writing and publishing a range of publications, and it has also planned a range of programs providing opportunities for its members to worship, study, and participate in service together. The organization's records document the changing roles of women in the church and society during the group's history. Records include meeting records, annual reports, governance and officers' records, records of sub-committees and districts, newsletters, guidebooks, correspondence, mailing lists, financial

records, program and event records, histories and scrapbooks, and photographs.

Preferred Citation

[Identification of item], in the Connecticut Women of the United Church of Christ records, 1928-2020, RG5477. The Congregational Library & Archives, Boston, MA.

Historical

The Council of Congregational Women of Connecticut was organized on October 2, 1928, in a meeting at Center Church in Hartford, Connecticut. On December 31, 1926, the American Board of Commissioners for Foreign Missions and the Women's Board of Missions had merged. Congregational women across the country were reorganizing themselves as a result of this merger, and in Connecticut this reorganization took the form of the Council of Congregational Women of Connecticut. The Council itself represented a merger of four former organizations: the Women's Congregational Home Missionary Union of Connecticut, and three branches of the Women's Board of Missions in New Haven, Hartford, and Eastern Connecticut.

The women's organization has changed names numerous times over the course of its history. On April 22, 1936, the organization became the Council of Congregational-Christian Women of Connecticut. On April 23, 1947, it became the Fellowship of Congregational-Christian Women of Connecticut. The organization changed names again on April 19, 1950, becoming the Connecticut Fellowship of Congregational-Christian Women. When in 1964 the Connecticut State Conference changed its name to the Connecticut Conference of the United Church of Christ, the women's organization followed suit and revised its name once again, becoming on October 6, 1964, the Women's Fellowship of the Connecticut Conference of the United Church of Christ. On May 13, 1997, the organization adopted a name that would better reflect the combination of lay and clergy women in the organization: the Connecticut Women of the United Church of Christ. Finally, on January 1, 2020, when the Connecticut Conference joined the Southern New England Conference United Church of Christ, the women's organization adopted the name that it uses today, Southern New England United Church of Christ Women's Connection.

From the time of the organization's founding in 1928, it divided itself into districts representing four geographical regions in Connecticut: the Eastern district, the Hartford district, the Litchfield district, and a fourth district called the New Haven district until 1973 when its name was changed to the Southwestern district. A set of elected officers have led the organization, and it has also executed its administrative and programming functions by means of a variety of sub-committees. To communicate with and guide its members, the group has maintained an active program of writing, editing, and publishing a range of

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publications: reading lists; various guidebooks for program planning, worship, study, service, and leadership; several newsletters; and booklets to facilitate and document annual meetings.

The group has held regular state-wide and district meetings for administrative and organizational purposes. It has also planned a range of programs providing opportunities for its members to worship, study, and participate in service together. These include leadership training conferences, quiet days, retreats, workshops, trips, and service programs. In the organization's early decades, it maintained a lending library for its members. In 1955, the organization supported efforts to assist churches in the Housatonic Valley flooded by Hurricane Diane. In 1987, it joined the United Church of Christ boycott of California table grapes.

The organization's records document the changing roles of women in the church and society and their efforts to recognize women as equal church members and leaders. The records of the Task Force on the Status of Women in Church and Society, the Advisory Commission on Women, the Committee on Women's Concerns, and the Coordinating Center for Women in Church and Society document the organization's efforts to redefine women's roles in the church in the wake of women's changing roles in society in the 1960s, 1970s, and early 1980s. The organization's Honored Laywomen Award, starting in the 1990s, recognized lay women leaders, and the Pioneer Women Clergy event of 2016 recognized early women clergy members. In 2012, the group drafted the Resolution on Women as Equal Partners in Church and Society, a document affirming their support of women as equals.

The organization continues today to provide opportunities for regional women to join together in worship, study, and service.

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Content Description

This collection contains the records of the Connecticut Women of United Church of Christ, now called the Southern New England United Church of Christ Women's Connection. It includes administrative records, including meeting records, annual reports, governance and officers' records, and the records of sub-committees and districts; communications materials, including newsletters, guidebooks, correspondence, and mailing lists; financial records, including budgets, treasurers' reports, receipts, and invoices; records of programs, events, and initiatives; scrapbooks; and photographs.

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Arrangement

The collection is arranged into five series. The first series is further arranged into four subseries, and the third series is further arranged into five sub-series. Records in each series and subseries have been primarily arranged chronologically by start date, and secondarily by topic.

Series 1: Administrative records, 1928-2020

Subseries 1: Annual meetings and reports, 1928-2019

Subseries 2: Executive and State Board meetings, 1928-2019

Subseries 3: Governance and officers' records, 1928-2020

Subseries 4: Sub-committee records, 1931-2006

Series 2: Communications, 1928-2019

Series 3: District records, 1928-2011

Subseries 1: Litchfield district records, 1928-1990

Subseries 2: Hartford district records, 1928-2007

Subseries 3: Eastern district records, 1928-2011

Subseries 4: New Haven district records, 1928-1980

Subseries 5: Southwestern district records, 1967-2010

Series 4: Financial records, 1941-2020

Series 5: Programming and initiatives, 1944-2019

Administrative Information

Publication Statement

Congregational Library & Archives

14 Beacon Street Suite 200

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Business Number: 617-523-0470

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URL: http://www.CongregationalLibrary.org

Conditions Governing Access

Access to this collection is unrestricted and open to the public.

Conditions Governing Use

Items in this collection are subject to U.S. Copyright Law. It is the responsibility of the researcher to determine the copyright status of collection items and to secure any permissions necessary for their reproduction and publication. Requests for permission to publish material must be discussed with the archivist or librarian.

Acquisition Information

Nine cartons of materials were donated to the Congregational Library & Archives by the Southern New England United Church of Christ Women's Connection in October, 2023; Accession 2023-50. An additional two cartons were donated by the Southern New England United Church of Christ in February, 2024, as part of an accrual to the General Association of Connecticut records; Accession 2024-11.

Processing Information

Processed by Karen Clausen-Brown in April, 2024, using DACS 2019.0.3.

Controlled Access Headings

- Associations, institutions, etc.
- Church work with women.
- Women -- Books and reading.
- Women -- Religious life.
- Women -- Societies and clubs.
- Women Clergy.
- Women in charitable work.
- Connecticut Women of the United Church of Christ

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Physical Characteristics and Technical Requirements

A cassette player is required to access material on cassette tape, and a CD player is required to access material on CD.

Collection Inventory

Administrative records, 1928-2020

<u>Physical Description</u>: 96 Folders <u>Physical Description</u>: 4 Volumes

Scope and Contents

This series contains the administrative records of the Connecticut Women of the United Church of Christ. Included are records of annual meetings and State Board and Executive Board meetings, records kept by the organization's presidents and other officers, organizational histories and scrapbooks, and records of the group's sub-committees.

Annual meetings and reports, 1928-2019

<u>Physical Description</u>: 18 Folders <u>Physical Description</u>: 1 Volume

Scope and Contents

This subseries contains records pertaining to the annual meetings of the organization, including minutes, annual reports, meeting programs and booklets, photographs, and an audio recording on cassette tape.

| Title/Description | Instances | | |
|------------------------------------|-----------|----------|--|
| Annual meeting programs, 1928-1944 | box 1 | folder 1 | |
| Annual meeting programs, 1945-1995 | box 1 | folder 2 | |
| Annual reports, 1955-1964 | box 1 | folder 3 | |
| Annual reports, 1965-1979 | box 1 | folder 4 | |
| Annual reports, 1980-1984 | box 1 | folder 5 | |
| Annual reports, 1985-1989 | box 1 | folder 6 | |
| Annual reports, 1990-1995 | box 1 | folder 7 | |

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| Annual meeting announcements, 1964-1978 | box 1 | folder 8 | |
|--|-------|-----------|--|
| Annual meeting minutes, 1964-2006 | box 1 | folder 9 | |
| Annual meeting photographs, 1975-1990 | box 1 | folder 10 | |
| Annual meeting photographs, 2011 | box 1 | folder 11 | |
| Annual meeting photograph album, 1976-1982 | box 1 | volume 1 | |
| 50th annual meeting cassette, 1978 | box 8 | folder 5 | |
| Annual meeting booklets, 1991-1999 | box 1 | folder 12 | |
| Annual meeting booklets, 2000-2006 | box 1 | folder 13 | |
| Annual meeting booklets, 2007-2013 | box 1 | folder 14 | |
| Annual meeting booklets, 2014-2019 | box 1 | folder 15 | |
| Remarks from past presidents for the 75th annual meeting, 2003 | box 1 | folder 16 | |
| Annual meeting CD, 2006 | box 8 | folder 6 | |

Digital Copies: Digital Copies

Digital files from the compact disk may be viewed on the CLA's digital archive: <u>Annual meeting photographs</u>, 2006.

Executive and State Board meetings, 1928-2019

<u>Physical Description</u>: 14 Folders <u>Physical Description</u>: 1 Volume

Scope and Contents

This subseries contains records pertaining to the organization's Executive Board meetings and State Board meetings. Included are agendas, minutes, notebooks, and photographs.

| Title/Description | Instances | | |
|--|-----------|-----------|--|
| Executive Board meeting minutes, 1928-1931 | box 1 | folder 17 | |
| Executive Board meeting minutes, 1941-2010 | box 1 | folder 18 | |
| State Board meeting minutes, 1936-1956 | box 1 | volume 2 | |
| State Board meeting minutes, 1949-1979 | box 1 | folder 19 | |
| State Board meeting minutes, 1980-1989 | box 1 | folder 20 | |
| State Board meeting minutes, 1990-1999 | box 1 | folder 21 | |
| State Board meeting minutes, 2000-2009 | box 2 | folder 1 | |
| State Board meeting minutes, 2010-2014 | box 2 | folder 2 | |

State Board meeting minutes, 2015-2019, undated

| | box 2 | folder 3 | |
|--|-------|----------|--|
| State Board and Executive Committee attendee's notebook, 1956-1962 | box 2 | folder 4 | |
| State Board meeting agendas, 1964-2018 | box 2 | folder 5 | |
| Executive Board meeting agendas, 1968-2016 | box 2 | folder 6 | |
| State Board Share-in meetings, 1972-2017 | box 2 | folder 7 | |
| State Board meeting photographs, 1990 | box 2 | folder 9 | |
| State Board and annual meeting notebook, 1998-2005 | box 2 | folder 8 | |

Governance and officers' records, 1928-2020

<u>Physical Description</u>: 31 Folders <u>Physical Description</u>: 2 Volumes

Scope and Contents

This subseries contains records pertaining to the history, governance, and officers of the organization. Included are organizational histories and scrapbooks; officer lists and ballots; descriptions of officers' duties; records kept by presidents and secretaries; versions of the organization's constitution, by-laws, and manual; and records documenting policy votes and organizational planning and goals.

| Title/Description | Instances | | |
|--|-----------|-----------|--|
| Histories, 1928-2019, undated | box 2 | folder 10 | |
| Officer lists, 1928-2019, undated | box 2 | folder 11 | |
| Scrapbook, 1938-1947 | box 9 | volume 7 | |
| Constitution and By-laws, 1949-2012, undated | box 2 | folder 12 | |
| Secretary's notebook, 1950-1955 | box 2 | folder 13 | |
| Secretary's notebook, 1955-1958 | box 2 | folder 14 | |
| Scrapbook, 1953-1958 | box 9 | volume 1 | |

Separated Materials:

Separated Materials

Materials removed from the front cover of this scrapbook can be found in Correspondence and clippings about August 1955 flood, 1955-1956, located in the Administrative series, Governance and officers' records sub-series.

Correspondence and clippings about August 1955 flood, 1955-1956

box 2

folder 15

Separated Materials:

Separated Materials

Items in this folder were removed from the front cover of Scrapbook, 1953-1958, located in the

Connecticut Women of the United Church of Christ records, 1928-2020. RG5477

Administrative series, Governance and officers' records subseries.

| District organization and governance, 1958-2006, undated | box 2 | folder 16 |
|--|-------|-----------|
| President profiles, 1960-2016, undated | box 2 | folder 17 |
| President Alice Smith records, 1962-1966 | box 2 | folder 18 |
| Policy votes, 1964-1974 | box 2 | folder 19 |
| President Sally Riis records, 1965-1966 | box 2 | folder 20 |
| Officer ballots, 1965-1976 | box 2 | folder 21 |
| Department of Lay Life and Work, 1965-1978, undated | box 2 | folder 22 |
| President Vola Martin records, 1967-1968 | box 2 | folder 23 |
| Duties of the Officers, 1967-1977, undated | box 2 | folder 24 |
| President Margery Weed records, 1968-1970 | box 2 | folder 25 |
| President Dot Oldenfield records, 1970-1972 | box 2 | folder 26 |
| President Sarah Houk records, 1973-1974 | box 2 | folder 27 |
| President Jane Inderstrodt records, 1974-1976 | box 2 | folder 28 |
| President Betty Woodman records, 1976-1978 | box 2 | folder 29 |
| Goal statement, 1978-1979 | box 2 | folder 30 |
| Redistricting records, 1985-1988 | box 2 | folder 31 |
| Member notebook, 1985-1991 | box 2 | folder 32 |
| Member notebook, 1985-1991 | box 2 | folder 33 |
| Inventories of owned items, 1989-2016 | box 2 | folder 34 |
| Long-range planning meeting, 1999 | box 2 | folder 35 |
| President Betty Work notebook, 2004-2016 | box 2 | folder 36 |
| Standing rules, 2007, undated | box 2 | folder 37 |
| Present and future conversation, 2018 | box 2 | folder 38 |
| Manual, undated | box 2 | folder 39 |
| President lists, undated | box 2 | folder 40 |

Sub-committee records, 1931-2006

Physical Description: 33 Folders

Scope and Contents

This subseries contains the records of the organization's sub-committees, task forces, and commissions. Included are annual reports, planning and event records, and records kept by sub-committee leaders.

| Title/Description | Instances | |
|---|-----------|-----------|
| Annual committee reports, 1931-1932 | box 2 | folder 41 |
| Annual committee reports, 1932-1933 | box 2 | folder 42 |
| Annual committee reports, 1933-1934 | box 2 | folder 43 |
| Annual committee reports, 1934-1935 | box 2 | folder 44 |
| Annual committee reports, 1935-1936 | box 2 | folder 45 |
| Annual committee reports, 1936-1937 | box 2 | folder 46 |
| Annual committee reports, 1937-1938 | box 2 | folder 47 |
| Annual committee reports, 1938-1939 | box 2 | folder 48 |
| Annual committee reports, 1939-1940 | box 2 | folder 49 |
| Annual committee reports, 1940-1941 | box 2 | folder 50 |
| Annual committee reports, 1941-1942 | box 2 | folder 51 |
| Devotional Life and Worship Committee, 1953-1955 | box 3 | folder 1 |
| Christian Education Committee, 1955-1965, undated | box 3 | folder 2 |
| Christian Stewardship Committee, 1956-1973 | box 3 | folder 3 |
| Evangelism and Spiritual Life Committee Mrs. Howard Orr Record Book I, 1956-1959 | box 3 | folder 4 |
| Evangelism and Spiritual Life Committee Mrs. Howard Orr Record Book II, 1956-1959 | box 3 | folder 5 |
| Evangelism and Spiritual Life Committee packet, 1958-1960 | box 3 | folder 6 |
| Evangelism and Spiritual Life Committee, Mrs. Lorne A. MacLean records, 1959-1962 | box 3 | folder 7 |
| Evangelism and Spiritual Life Committee packet, 1960-1961 | box 3 | folder 8 |
| Missionary Education Committee, 1960-1978, undated | box 3 | folder 9 |
| Nominating Committee, 1961-1979, undated | box 3 | folder 10 |
| Evangelism and Spiritual Life Committee, Mrs. Clifford O. Simpson Folder 1, 1962-1964 | box 3 | folder 11 |
| Evangelism and Spiritual Life Committee, Mrs. Clifford O. Simpson Folder 2, 1962-1964 | box 3 | folder 12 |
| Social Action Committee, 1962-1964, undated | box 3 | folder 13 |

| Material Aid Service Committee, 1962-1964, undated | box 3 | folder 14 |
|--|-------|-----------|
| Evangelism and Spiritual Life Committee, 1965 | box 3 | folder 15 |
| Service Committee, 1967-1975, undated | box 3 | folder 16 |
| Worship Committee, 1967-1977, undated | box 3 | folder 17 |
| Task Force on the Status of Women in Church and Society, 1973-1975 | box 3 | folder 18 |
| Study Committee, 1973-2006 | box 3 | folder 19 |
| Advisory Commission on Women, 1977 | box 3 | folder 20 |
| Committee on Women's Concerns, 1977-1979 | box 3 | folder 21 |
| Mission Committee, undated | box 3 | folder 22 |

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Communications, 1928-2019

Physical Description: 36 Folders

Scope and Contents

This series contains the communications materials of the Connecticut Women of the United Church of Christ. Included are organizational publications, reading lists, guidebooks, newsletters, presidents' letters and bulletins, correspondence, and address cards.

| Title/Description | Instances | |
|--|-----------|-----------|
| Presidents' letters, 1928-1950 | box 3 | folder 23 |
| Presidents' letters, 1964-2008 | box 3 | folder 24 |
| Reading lists and Adventures in Reading, 1928-1977 | box 3 | folder 25 |
| Year Book, 1930-1933 | box 3 | folder 26 |
| Correspondence, 1939-1964 | box 3 | folder 27 |
| Correspondence, 1965-1966 | box 3 | folder 28 |
| Correspondence, 1967-1969 | box 3 | folder 29 |
| Correspondence, 1970-1971 | box 3 | folder 30 |
| Correspondence, 1972-2018 | box 3 | folder 31 |
| Speakers and program resources, 1946-1973 | box 3 | folder 32 |
| Speakers and program resources, 1974-1998, undated | box 3 | folder 33 |
| Guide Book, 1951-1992 | box 3 | folder 34 |
| Devotional Life and Worship Guide, 1957-1958 | box 3 | folder 35 |
| Almanacs and Digests, 1960-1964 | box 3 | folder 36 |

| Service Guide, 1973-1998 | box 3 | folder 37 |
|---|-------|-----------|
| Service Guide, 2001-2004, undated | box 3 | folder 38 |
| Presidents' reports, 1974-1978 | box 4 | folder 1 |
| Newsletter, 1981-1987 | box 4 | folder 2 |
| Worship Guide, 1982-1993 | box 4 | folder 3 |
| Nominating Guide, 1990-1991 | box 4 | folder 4 |
| Leadership Guide, 1990-1996 | box 4 | folder 5 |
| Study Guide, 1990-1999 | box 4 | folder 6 |
| Whole Church Resource Guide, 1990-2010 | box 4 | folder 7 |
| Promotional brochures, 1991-2016 | box 4 | folder 8 |
| Directories and Calendars, 1993-2019 | box 4 | folder 9 |
| Words of Women, 1994-1999, undated | box 4 | folder 10 |
| Connecticut Communicator, 1999-2005 | box 4 | folder 11 |
| Communicator, 2005-2009 | box 4 | folder 12 |
| Communicator, 2010-2013 | box 4 | folder 13 |
| Communicator, 2014-2019 | box 4 | folder 14 |
| Recipes from Connecticut Women of the UCC, 2010 | box 4 | folder 15 |
| Calendar Girls, 2012 | box 4 | folder 16 |
| Address cards, A-E, undated | box 8 | folder 1 |
| Address cards, F-L, undated | box 8 | folder 2 |
| Address cards, M-R, undated | box 8 | folder 3 |
| Address cards, S-Z, undated | box 8 | folder 4 |
| | | |

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District records, 1928-2011

<u>Physical Description</u>: 79 Folders <u>Physical Description</u>: 6 Volumes

Scope and Contents

This series contains the records of the districts of the Connecticut Women of the United Church of Christ. The districts represent the four geographical regions of Connecticut: the Eastern district, the Hartford district, the Litchfield district, and a fourth district called the New Haven district until 1973 when its

name was changed to the Southwestern district. Included in the series are district officer lists and ballots, lists of event dates, mailing lists, program announcements, meeting programs, and scrapbooks.

Litchfield district records, 1928-1990

<u>Physical Description</u>: 13 Folders <u>Physical Description</u>: 3 Volumes

Scope and Contents

This subseries contains the records of the Litchfield district, including district officer lists and ballots, mailing lists, lists of event dates, program announcements, meeting programs, annual reports, notebooks, and scrapbooks. Records pertaining jointly to the Southwestern and Litchfield districts are located in the Southwestern district subseries.

| Title/Description | Instances | |
|--|-----------|-----------|
| Bulletins, 1928-1934 | box 4 | folder 17 |
| District notebook, 1928-1958 | box 4 | folder 18 |
| District notebook, 1928-1958 | box 4 | folder 19 |
| Officer lists, 1938-1990, undated | box 4 | folder 20 |
| Litchfield district scrapbook, 1955-1965 | box 9 | volume 4 |
| Mailing lists, 1957-1979, undated | box 4 | folder 21 |
| Litchfield district scrapbook, 1958-1974 | box 10 | volume 2 |
| Board meetings, 1959-1973 | box 4 | folder 22 |
| Meeting programs, 1959-1978, undated | box 4 | folder 23 |
| Program announcements, 1959-1981, undated | box 4 | folder 24 |
| Annual reports, 1960-1965 | box 4 | folder 25 |
| Other district records, 1960-1976, undated | box 4 | folder 26 |
| Annual meetings, 1963-1970 | box 4 | folder 27 |
| Event date lists, 1964-1983 | box 4 | folder 28 |
| Officer ballots, 1970-1980 | box 4 | folder 29 |
| Litchfield district scrapbook, 1975-1990 | box 9 | volume 6 |

Hartford district records, 1928-2007

<u>Physical Description</u>: 26 Folders <u>Physical Description</u>: 1 Volume

Scope and Contents

This subseries contains the records of the Hartford district, including district officer lists and ballots, mailing lists, lists of event dates, program announcements, meeting programs, annual reports, financial records, officer notebooks, and a scrapbook.

| Title/Description | Instances | |
|---|-----------|-----------|
| District records, 1928-1956, undated | box 4 | folder 30 |
| Officer lists, 1937-1992, undated | box 4 | folder 31 |
| Hartford district scrapbook, 1946-1959 | box 9 | volume 2 |
| Meeting programs, 1946-1978 | box 4 | folder 32 |
| Annual reports, 1955-1965 | box 5 | folder 1 |
| Mailing lists, 1957-1979, undated | box 5 | folder 2 |
| By-laws, 1958-1974, undated | box 5 | folder 3 |
| Board meeting records, 1958-1973, undated | box 5 | folder 4 |
| Program attendance records, 1958-1974 | box 5 | folder 5 |
| Annual meeting, 1959-1974 | box 5 | folder 6 |
| Other district records, 1959-1976 | box 5 | folder 7 |
| Event date lists, 1959-1983 | box 5 | folder 8 |
| Program announcements, 1959-1995, undated | box 5 | folder 9 |
| Officer ballots, 1960-1980 | box 5 | folder 10 |
| Executive Board records, 1960-1973 | box 5 | folder 11 |
| Archival Notebook #2B, held by Recording Secretary, 1974-1988 | box 5 | folder 12 |
| Archival Notebook #2B, held by Recording Secretary, 1974-1988 | box 5 | folder 13 |
| Officer notebook, 1974-1993 | box 5 | folder 14 |
| Board member manual, 1988 | box 5 | folder 15 |
| How-to's Handbook for Vice-President, 1988-1989 | box 5 | folder 16 |
| Archival Notebook, Volume #1, held by President, 1988-1994 | box 5 | folder 17 |
| Archival Notebook, Volume #1, held by President, 1988-1994 | box 5 | folder 18 |
| Archival Notebook, Volume #1, held by President, 1988-1994 | box 5 | folder 19 |
| Archival Notebook, Volume #1, held by President, 1988-1994 | box 5 | folder 20 |

| Archival Notebook #2B, held by Recording Secretary, 1988-1996 | box 5 | folder 21 | |
|---|-------|-----------|--|
| Notebook, 1991-2007 | box 5 | folder 22 | |
| Financial records, 2002-2005, undated | box 5 | folder 23 | |

Eastern district records, 1928-2011

Physical Description: 14 Folders

Scope and Contents

This subseries contains the records of the Eastern district, including district officer lists and ballots, mailing lists, lists of event dates, program announcements, meeting programs, and an annual report.

| Title/Description | Instances | |
|--|-----------|-----------|
| Bulletins, 1928-1934 | box 5 | folder 24 |
| Officer lists, 1938-1991 | box 5 | folder 25 |
| Mailing lists, 1957-1979 | box 5 | folder 26 |
| Event date lists, 1958-1978 | box 5 | folder 27 |
| Program announcements, 1958-1969, undated | box 5 | folder 28 |
| Program announcements, 1970-2009, undated | box 5 | folder 29 |
| Meeting programs, 1959-2010 | box 5 | folder 30 |
| Other district records, 1960-2011, undated | box 5 | folder 31 |
| Annual meetings, 1961-1970 | box 5 | folder 32 |
| Officer ballots, 1962-1980 | box 5 | folder 33 |
| Annual report, 1964-1965 | box 5 | folder 34 |
| Board meetings, 1967-2006 | box 5 | folder 35 |
| Executive Board meetings, 1968-1969 | box 5 | folder 36 |
| By-laws, undated | box 5 | folder 37 |

New Haven district records, 1928-1980

<u>Physical Description</u>: 12 Folders <u>Physical Description</u>: 2 Volumes

Scope and Contents

This subseries contains the records of the New Haven district, including district officer lists and ballots, mailing lists, lists of event dates, program announcements, meeting programs, annual reports, scrapbooks, and photographs. The New Haven district became the Southwestern district in 1973, and records of the Southwestern district can be found in the Southwestern district subseries.

Title/Description Instances

| Bulletins, 1928-1933, undated | box 6 | folder 1 |
|--|-------|-----------|
| Officer lists, 1930-1973 | box 6 | folder 2 |
| New Haven district scrapbook, 1935-1967 | box 9 | volume 3 |
| Mailing lists, 1957-1973 | box 6 | folder 3 |
| Annual meeting, 1960-1969 | box 6 | folder 4 |
| Meeting programs, 1960-1973 | box 6 | folder 5 |
| Program announcements, 1961-1972, undated | box 6 | folder 6 |
| Officer ballots, 1962-1973 | box 6 | folder 7 |
| Other district records, 1962-1980, undated | box 6 | folder 8 |
| Annual report drafts, 1963-1965 | box 6 | folder 9 |
| Event date lists, 1963-1973 | box 6 | folder 10 |
| Materials removed from New Haven district scrapbook, 1964-1975 | box 6 | folder 11 |

Separated Materials:

Separated Materials

Items in this folder were removed from New Haven district scrapbook, 1968-1975, located in the District records series, New Haven district records subseries.

New Haven district scrapbook, 1968-1975

box 9

volume 5

<u>Separated Materials:</u>

Separated Materials

Materials removed from this scrapbook can be found in Materials removed from New Haven district scrapbook, 1964-1975 and Photographs removed from New Haven district scrapbook, 1971, undated. Both folders are located in the District records series, New Haven district records subseries.

Photographs removed from New Haven district scrapbook, 1971, undated

box 6

folder 12

Separated Materials:

Separated Materials

Items in this folder were removed from New Haven district scrapbook, 1968-1975, located in the District records series, New Haven district subseries.

Southwestern district records, 1967-2010

Physical Description: 14 Folders

Scope and Contents

This subseries contains the records of the Southwestern district, including district officer lists and ballots, mailing lists, lists of event dates, program announcements, meeting programs, annual reports, and officer notebooks. This subseries also contains records pertaining jointly to the Southwestern and Litchfield districts. Until 1973, the Southwestern district was known as the New Haven district, and records of the New Haven district can be found in the New Haven district subseries.

| Title/Description | Instances | | |
|--|-----------|-----------|--|
| Recording secretary notebook, 1967-1997 | box 6 | folder 13 | |
| Recording secretary notebook, 1967-1997 | box 6 | folder 14 | |
| Treasurer's notebook, 1969-2005 | box 6 | folder 15 | |
| Event date lists, 1973-1983 | box 6 | folder 16 | |
| Meeting programs, 1973-1998, undated | box 6 | folder 17 | |
| Officer lists, 1973-1999 | box 6 | folder 18 | |
| Program announcements, 1973-2006, undated | box 6 | folder 19 | |
| Mailing lists, 1974-1979 | box 6 | folder 20 | |
| Officer ballots, 1974-1980 | box 6 | folder 21 | |
| Other district records, 1977-2002, undated | box 6 | folder 23 | |
| Board meetings, 1979-1999, undated | box 6 | folder 22 | |
| District news, 1993-1997 | box 6 | folder 24 | |
| Annual reports, 1994-1995 | box 6 | folder 25 | |
| Southwestern and Litchfield districts, 2000-2010 | box 6 | folder 26 | |

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Financial records, 1941-2020

<u>Physical Description</u>: 40 Folders <u>Physical Description</u>: 1 Volume

Scope and Contents

This series contains the financial records of the Connecticut Women of the United Church of Christ. Included are treasurers' reports, budgets, charitable fund and gift records, records of fundraising and donations, trust fund records, check registers, bank statements, invoices and receipts, financial correspondence, and a ledger.

| Title/Description | Instances | |
|---------------------------|-----------|-----------|
| Check register, 1941-1946 | box 6 | folder 27 |
| Check register, 1947-1950 | box 6 | folder 28 |

Check register, 1950-1953

| | box 6 | folder 29 |
|--|-------|-----------|
| Check register, 1953-1956 | box 6 | folder 30 |
| Check register, 1956-1958 | box 6 | folder 31 |
| Check register, 1958-1959 | box 6 | folder 32 |
| Check register, 1959-1960 | box 6 | folder 33 |
| Check register, 1959-1963 | box 6 | folder 34 |
| Check register, 1960-1961 | box 6 | folder 35 |
| Check register, 1961-1962 | box 6 | folder 36 |
| Second mile gift, 1945-1964, undated | box 6 | folder 37 |
| Treasurer's reports, 1945-2020 | box 6 | folder 38 |
| Budgets, 1949-2020 | box 6 | folder 39 |
| Charitable fund records, 1952-1955 | box 6 | folder 40 |
| Windsor Trust Company statements, 1952-1956 | box 6 | folder 41 |
| Invoices and receipts, 1952-1953 | box 6 | folder 42 |
| Invoices and receipts, 1953-1954 | box 6 | folder 43 |
| Invoices and receipts, 1954-1955 | box 6 | folder 44 |
| Invoices and receipts, 1955-1956 | box 6 | folder 45 |
| Invoices and receipts, 1956-1957 | box 6 | folder 46 |
| Invoices and receipts, 1957-1958 | box 6 | folder 47 |
| Invoices and receipts, 1958-1959 | box 7 | folder 1 |
| Invoices and receipts, 1959-1960 | box 7 | folder 2 |
| Invoices and receipts, 1960-1961 | box 7 | folder 3 |
| Invoices and receipts, 1961-1962 | box 7 | folder 4 |
| Invoices and receipts, 1962-1963 | box 7 | folder 5 |
| Fall Conference financial records, 1953-1957 | box 7 | folder 6 |
| District treasurers' reports, 1953-1959 | box 7 | folder 7 |
| Other financial records, 1955-2006 | box 7 | folder 8 |
| Hartford National Bank and Trust Company statements, 1957-1959 | box 7 | folder 9 |
| Financial correspondence, 1958-1961, undated | box 7 | folder 10 |
| Offerings, 1959-1989 | box 7 | folder 12 |
| Financial correspondence, 1961-1963 | box 7 | folder 11 |
| Connecticut National Bank records, 1961-1965 | box 7 | folder 12 |

| Ledger, 1961-1968 | box 10 | volume 1 |
|---|--------|-----------|
| Incoming funds records, 1962-1963 | box 7 | folder 13 |
| Information for district treasurers, 1964-1969 | box 7 | folder 14 |
| Itemized receipts and disbursements, 1964-1969 | box 7 | folder 15 |
| Trust fund records, 1968-1969 | box 7 | folder 16 |
| Fundraising and donations, 2011-2019 | box 7 | folder 17 |
| Church Women United in Connecticut contributions, 2013-2015 | box 7 | folder 18 |

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Programming and initiatives, 1944-2019

Physical Description: 47 Folders

Scope and Contents

This series contains records of the programs, events, initiatives, and resolutions of the Connecticut Women of the United Church of Christ. Included are records of conferences, retreats, orientations, trips, services, ceremonies, and other special events; records of service projects and charitable causes; resolution statements in support of special causes; records of efforts to honor lay and clergy women; scripts for plays and pageants; texts of readings, prayers, and liturgies; and event photographs and slides.

| Title/Description | Instances | |
|--|-----------|-----------|
| Other meetings, programs, and events, 1944-2018, undated | box 7 | folder 19 |
| Church Women United, 1949-1970 | box 7 | folder 20 |
| Other CTWUCC records, 1949-2016, undated | box 7 | folder 21 |
| Lady Doak College, 1954-1955 | box 7 | folder 22 |
| Photographs, 1955-1989, undated | box 7 | folder 23 |
| Leadership Training Conference, 1960-1978, undated | box 7 | folder 24 |
| International tour, 1963 | box 7 | folder 25 |
| Plays and pageants, 1964-1970, undated | box 7 | folder 26 |
| Quiet Day, 1964-1977 | box 7 | folder 27 |
| Readings, prayers, and liturgies, 1964-2002, undated | box 7 | folder 28 |
| Senexet House retreats, 1965-1973, undated | box 7 | folder 29 |
| Event date lists, 1965-1994 | box 7 | folder 30 |
| Orientation Day, 1967-1978 | box 7 | folder 31 |
| Silver Lake special projects, 1967-1978 | box 7 | folder 32 |
| Installation service, 1968-1975 | box 7 | folder 33 |

| National Leaders Come to Connecticut, 1971-1973 | box 7 | folder 34 |
|---|-------|-----------|
| Library book lists, 1974, undated | box 7 | folder 35 |
| Call on an Elder Training Program, 1974-1980, undated | box 7 | folder 36 |
| Trip to New York City, 1975-1978 | box 7 | folder 37 |
| Retreats, 1977-2019 | box 7 | folder 38 |
| National Meeting of Women for Leadership Development, 1978 | box 7 | folder 39 |
| Coordinating Center for Women in Church and Society, 1987-1988 | box 7 | folder 40 |
| Emmaus "Road to Opportunity" campaign, 1988-1992 | box 7 | folder 41 |
| Red thread project, 1990 | box 7 | folder 42 |
| Portland, Maine conference photographs, 1990 | box 7 | folder 43 |
| Portland, Maine conference slides, 1990 | box 7 | folder 44 |
| Interfaith sewing and service, 1994-2009 | box 7 | folder 45 |
| Honored laywomen, 1995-2014 | box 7 | folder 46 |
| Annual women's luncheon, 1997-1999 | box 7 | folder 47 |
| Haystacks project, 1998 | box 7 | folder 48 |
| Tie-dyed prayer shawl, 2000 | box 7 | folder 49 |
| Korean partnership, 2002, undated | box 7 | folder 50 |
| Africa initiative, 2005, undated | box 7 | folder 51 |
| Honored laywomen photographs, 2006-2007 | box 7 | folder 52 |
| Quilting events, 2007-2015 | box 7 | folder 53 |
| First Congregational Church of Greenwich grant program, 2010-2019 | box 7 | folder 54 |
| Resolution on Women as Equal Partners in Church and Society, 2012 | box 7 | folder 55 |
| Pioneer women clergy, 2013-2016 | box 7 | folder 56 |
| Huguenot cross ceremony, 2016 | box 7 | folder 57 |
| 90th celebration, 2018 | box 7 | folder 58 |
| Leadership grant, 2018 | box 7 | folder 59 |
| Connecticut women CD, 2018 | box 8 | folder 7 |
| Digital Copies: | | |

Digital Copies

Digital files from the compact disk may be viewed on the CLA's digital archive: <u>Mystic Congregational Church meeting</u>, 2018.

| Connecticut women CD, 2018 | box 8 | folder 8 | |
|---|-------|-----------|--|
| Digital Copies: | | | |
| Digital Copies | | | |
| Digital files from the compact disk may be viewed on the CLA's digital archive: <u>Mystic Congregational Church meeting</u> , 2018. | | | |
| Interfaith prison partnership, undated | box 7 | folder 60 | |
| Resolution in Support of Farm Workers in California Vineyards, undated | box 7 | folder 61 | |
| Resolution in Support of the Boycott of California Table Grapes, undated | box 7 | folder 62 | |
| Signage, undated | box 7 | folder 63 | |

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